



SOP for Payment of Classes

Cost of Course:

- Course materials provided.
- Cost is \$100.00 per day:
 - State and Local Code Officials are 100% grant eligible in accordance with 675 IAC 12-11.
 - Students paying with a credit card:
 - Fax a completed credit card charge request form, State Form 52371 (9-05) and a copy of students training application to:
 - Fax number: 317-233-0401
 - Attention: Kathy Compton, Accounts Receivable Manager

Payment questions only, contact Kathy Compton, Accounts Receivable Manager at (317) 232-2150.

Refreshments or meals will NOT be provided.

Continuing Education Units (CEUs) from the International Code Council

- 0.6 CEUs or 6 AIA/CES Learning Units

Registration:

- Fax completed training application to (317) 234-0736
(<http://www.in.gov/dhs/files/application.pdf>)

Registration questions only, contact Denise Clarke at (317) 234-4286 or declarke@dhs.in.gov

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